

To: Undergraduate Program Directors – School of Nursing, School of Health Policy and Management, School of Global Health

From: Chris I. Ardern, Associate Dean Research and Innovation

Date: January 30, 2023

Subject: 2023 Undergraduate Student Research Awards (USRA) funded by Canadian Institutes of Health Research (CIHR)

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I am pleased to announce that CIHR has launched a call for applications for the Undergraduate Student Research Awards (USRA). The Faculty of Health's quota for this year is one (1).

At the present time, CIHR USRA is exclusively for Black student researchers. To be eligible to apply for these awards, student's are asked to disclose within the application form that they self-identify as Black and to confirm that they understand that this information will be shared with the institution to which they are applying and, if awarded, publicly.

For further details on these awards, refer to the [USRA program description](#) and the [Undergraduate Student Research Awards allocations](#) web page.

The application process is being managed by NSERC and application must be submitted using the NSERC online system.

The application [form](#) and [instructions](#) (Form 202) are available on the NSERC website and must be filled out using [NSERC's online system](#). Both students and supervisors will have to register online to be able to complete the application.

An **information session** hosted by the Faculty of Science will be held on **Wednesday, February 1, 2023**, at 1:30 pm via zoom  
<https://yorku.zoom.us/j/92681625241?pwd=YXZibVB2bGpYdU5kYzVFNjUQTd0dz09>  
**Meeting ID:** 926 8162 5241  
**Passcode:** 777138

**All departments MUST ensure the students are qualified** to apply for the awards and that the **supervising faculty member has sufficient funds to provide operating support for the duration of the student's project. CIHR USRA contribution is \$6,000 for 16 weeks** of full time (35 hours per week) work plus **supervisor minimum contribution of \$2,680** for a total of \$8,680). If a

student is selected from another university to hold their award at York, the supervisor will be responsible for paying 4% vacation pay and 10% for benefits in addition to \$2,680 contribution.

Please read policies and procedures document that accompanies this memo.

### Terms of funding

- Students are required to work 16 consecutive weeks. **Monday, May 1, 2023**, will be the suggested start date for all awardees unless special arrangements are made with the supervisor. **Friday, August 18, 2023**, will be the end date for the complete 16 weeks
- Students who accept the awards must **participate in a mandatory Undergraduate Research Conference in the third week of August 2023** to present their research in a poster or oral presentation. **Students who are unable to attend the conference are deemed ineligible for the award.**

### Timelines

Application submitted to depart/unit	Tuesday March 7. 2023
Department/Unit submit to Dean's office ranking and other documents	Noon, Wednesday, March 29, 2023
Award notifications released	Monday April 3, 2023
Deadline to accept award	Monday April 10, 2023